

St Antony's Centre

Room Hire

| ROOM | FULL DAY | HALF DAY | EVENING |
|---------------------------------|----------|----------|---------|
| Cardijn Conference Room | £270.00 | £155.00 | £248.00 |
| Westinghouse: Seminar 1 | £122.00 | £ 82.00 | £154.00 |
| Village: Seminar 2 | £100.00 | £ 72.00 | £144.00 |
| Westinghouse & Village Combined | £205.00 | £122.00 | £198.00 |
| Whole Centre | £463.00 | £276.00 | £415.00 |

Equipment Hire

| EQUIPMENT | FULL DAY | HALF DAY |
|-----------------------------------|----------|----------|
| Additional Flipchart | £15.00 | £15.00 |
| Digital Projector and Screen | £50.00 | £25.00 |
| Projector Screen | £10.00 | £ 5.00 |
| Laptop: For presentation software | £30.00 | £15.00 |

- All rooms may be booked on a half or full day basis
- A full day is 9:00am until 5:00pm
- Half days are from 9:00am until 1:00pm or 1:00pm until 5:00pm
- Evening is from 6:00pm
- Bookings commencing before 9:00am or finishing after 5:30pm will incur additional charges
- We allow 30 minutes set up and 15 minutes clear up at the end of sessions, any additional time will incur additional charges
- Bookings between 2 and 4 hours will be charged at half day rate
- Hourly rates for bookings of 2 hours or less may be negotiated.
- Rooms may be hired outside of these times subject to negotiation.
- Tea/coffee is included in the cost as follows:
Half day booking = drinks on arrival and Full day booking = tea/coffee on arrival and mid-afternoon.
Extra drinks can be booked @ £0.60p per person.

St. Antony's Centre, Eleventh Street, Trafford Park, M17 1JF
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